

USAID/FHI360

REQUEST FOR QUOTE

RFQ #: FHI-OFDA-17-05

SUPPLY CONTRACT FOR MEDICAL CONSUMABLES

BACKGROUND

The USAID/OFDA-funded Integrated Humanitarian Assistance to NE Nigeria (IHANN) Program is designed to significantly scale up health, protection, and WASH activities, delivering targeted interventions that are designed to meet the most pressing needs of IDPs in Borno State. FHI 360's activities will comprise a fully integrated package to promote comprehensive support to IDPs, thus reducing risks of morbidity and mortality and contributing to improved wellbeing of displaced and conflict-affected individuals.

PURPOSE

Key activities related to health service provision will include:

Support to health clinics in the form of medical commodities and staff training to facilitate primary health care (PHC) and sexual and reproductive health (SRH) services, among others;

Training, provision of outreach materials/supplies, and supportive supervision to Community Health Workers (CHWs) to enable them to resume community outreach;

The lack of medical supplies, equipment and medications is one of the most significant barriers to health service provision, with most facilities lacking supplies, equipment, or medication needed to provide services. FHI 360, over the course of the project, will supply essential pharmaceuticals, medical supplies/ consumables, and medical and laboratory equipment to program-support health facilities.

DURATION

FHI 360 intends to award a Master Agreement or fixed-firm contract for supply of various medical supplies and consumable based a predetermined supply plan. Duration of the Master Agreement will be 12 months. Extension option will be based on availability of funding and overall performance of the vendor.

VENDOR EVALUATION CRITERIA

The final selection will be based on best value; to include favorable cost as well as past performance, and delivery capabilities.

INSTRUCTIONS TO BIDDERS

FHI360 invites qualified vendors submit quotations for the goods as described above, FHI360 anticipates awarding one or more contracts as a result of this RFQ, but reserves the right to terminate the RFQ or negotiations at any time prior to award. You are to request for the list consumables and supply plan (delivery plan) through CRconsumables@ng.fhi360.org . Only the successfully prequalified bidders will be requested to submit sample(s) for verification.

VENDOR BIDS MUST INCLUDE

- (1) Quotation Cover Page (address, point of contact, email and phone number)
- (2) Evidence of company registration (i.e. Certificate of incorporation Corporate, form CAC7 & CAC2)
- (3) Evidence of payment of tax (tax clearance certificate) for the last three years
- (4) Audited financial statements for the last three years
- (5) Evidence of previously completed purchases of a similar volume over the last three years (include organization and point of contact)
- (6) Submit the a price list using the supply plan with the two quoted delivery point; FHI360 Country office Abuja and FHI360 state office Maiduguri

Bidders must submit request for any clarification and further information concerning this solicitation in writing via email to CRprocurement@ng.fhi360.org **no later than 4pm, on Wednesday, 8th March, 2017.**

Complete quotations must be submitted in hard copy (in a sealed envelope and signed by authorized representative of the bidding company) **on or before 5pm, Wednesday, 15th March, 2017** to the following addresses:

Family Health International (FHI360)

Godab Plaza, Plot 1073

J.S. Tarka Street, Garki Area 3

PM.B. 44, Abuja, Nigeria

- Envelopes should be labelled “Crisis Response Medical Consumables”
- Any quotation received by FHI360 after the deadline for submission stated herein shall be rejected and returned unopened to the bidder
- Issuance of this RFQ in no way constitutes a commitment by RFQ to award a contract. FHI 360 reserves the right to vary any part of this RFQ at the time of prior to award if it becomes necessary.
- This procurement is funded is funded by the U.S Agency for International Development (USAID) and is subject to the applicable rules and regulations of US Government Funded awards.

- FHI360 is Value added tax (VAT) exempted, but charges Withholding Tax (WTH) in compliance with Relevant Nigerian laws.

RIGHT TO SELECT/REJECT

FHI 360 reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive quotations and to terminate negotiations without incurring any liability.

REQUEST FOR QUOTATION FIRM GUARANTEE

All information submitted in connection with this RFQ will be valid for sixty (60) days from the RFQ due date. This includes, but is not limited to, cost, pricing, terms and conditions, service levels, and all other information, if your firm is awarded the contract, all information in the RFQ and negotiation process is contractually binding.

RESERVED RIGHTS

- All RFQ responses become the property of FHI 360, who reserves the right in its sole discretion to:
 - To disqualify any offer based on offeror failure to follow solicitation instructions.
 - Extend the time for submission of all RFQ responses after notification to all offerors.
 - Terminate or modify the RFQ process at any time and re-issue the RFQ
 - Issue multiple awards based on solicitation activities.
 - FHI 360 will not compensate vendors for preparation of their response to this RFQ.
 - FHI 360 shall not be obligated to order any minimum or maximum quantities of services or products and assumes no commitment, financial or otherwise.